

Cornerstone Church of England (VA) Primary School

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Mr T Clarke Headteacher



*Building our Community with Love, Forgiveness and Hope
Growing an Inspirational Learning Community*

20 October 2016

Parents' Evenings for Year 2, 3 and 4

Dear Parents,

I would like to invite you to attend our Parents' Evenings for Year 2, 3 and 4 on the following dates:

Monday, 14th November between 3.30 – 6pm

Tuesday, 15th November between 3.30 – 7pm

We will operate an appointment system with each consultation lasting 10 minutes.

For the parents' evenings to run smoothly and on time for everybody, please speak with your child's class teacher to arrange an alternative, mutually convenient date and time to meet you, should you have a specific issue you would like to discuss.

We are using an online booking system, which allows you to choose your own appointment times with teachers. Once booked, you will receive a confirmation email. A guide on how to use our online booking system is attached to this letter.

Appointments can be made from now and will close at noon on the working day before the parents' evening itself. Should you wish to make any changes after this date, please contact the school office.

Please visit <https://cornerstone.parentseveningsystem.co.uk> to book your appointments. Please login with the following information:

Pupil's First Name (this may be their preferred or legal first name, so please try both)

Pupil's Surname

Registration Class (i.e. Turtles, Leopards or Ocelots)

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely

Tim Clarke
Headteacher

"This is a happy school where pupils achieve well in terms of their personal, as well as academic development and are growing up as responsible caring young people." Ofsted 2015